



GPA Calculation Training

**United States Academic Decathlon® PO Box 4351, Mankato, MN 56002
712-326-9589 Email: info@usad.org / Web site: www.usad.org
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USAD GPA Calculation Training

YELLOW

- Type in name of school.
- Type in grade in which the student is currently enrolled.
- Type in student LAST NAME.
- Type in student FIRST NAME

At this point, do a "Save As" for your file. Name the file so your State Director knows it's from your team (ex: GPA CALCULATION City HS.xls). Save your work regularly so you don't have to redo it if your file closes unexpectedly.



United States Academic Decathlon GPA Calculation Worksheet

School	Sample High School		Grade	11
Student's Name	Smith	Sean	TOTAL POINTS = Points x Credit Hours	
	Last Name	First Name		

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PURPLE

Enter semester year information in the cell to the right of "Year."
Enter all acceptable courses (for USAD GPA) in the appropriate semester.

COURSES		
FALL	YEAR:	2020
English 10		
Pre-Calculus		
World History		
Honors Physics		
Spanish		

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GREEN Enter listed grade received for each course listed.

COURSES			GRADE
FALL	YEAR:	2020	
English 10			A
Pre-Calculus			B+
World History			B
Honors Physics			B+-
Spanish II			B-

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RED

Enter points for each course per the key at the bottom of the GPA Calculation Worksheet.

COURSES			GRADE	POINTS
FALL	YEAR:	2020		
English 10			A	4.00
Pre-Calculus			B+	3.00
World History			B	3.00
Honors Physics			B+	3.00
Spanish II			B-	3.00

***POINTS:** A+, A, A- = 4.00 B+, B, B- = 3.00 C+, C, C- = 2.00 D+, D, D- = 1.00 F = 0.00

Courses graded numerically, should be converted to alpha grades based on the school's official conversion policy.

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BLUE

Enter the **number of credit hours** received for each class listed. Use the following as a guide unless your school's curriculum defines the specific credit hours earned by a course:

- 1.00 credit hours would be a full year grade.*
- 0.50 credit hours would be a half year grade.*
- 1/3 credit hours would be a trimester grade.*
- .25 credit hours would be a quarter grade.*

COURSES		GRADE	POINTS	CREDIT HOURS
FALL	YEAR: 2020			
English 10		A	4.00	.5
Pre-Calculus		B+	3.00	.5
World History		B	3.00	.5
Honors Physics		B+	3.00	.5
Spanish II		B-	3.00	.5

***POINTS:** A+, A, A- = 4.00 B+, B, B- = 3.00 C+, C, C- = 2.00 D+, D, D- = 1.00 F = 0.00

Courses graded numerically, should be converted to alpha grades based on the school's official conversion policy.

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ORANGE

This field calculates automatically.

You DO NOT need to type in any information.

The calculation is POINTS x CREDIT HOURS.

CALCULATED GPA REPRESENTS THE STUDENT'S GPA FOR PURPOSES OF USAD COMPETITION.

COURSES		GRADE	POINTS	CREDIT HOURS	TOTAL POINTS
FALL YEAR:	2020				
English 10		A	4.00	.5	2.00
Pre-Calculus		B+	3.00	.5	1.50
World History		B	3.00	.5	1.50
Honors Physics		B+	3.00	.5	1.50
Spanish II		B-	3.00	.5	1.50

***POINTS: A+, A, A- = 4.00 B+, B, B- = 3.00 C+, C, C- = 2.00 D+, D, D- = 1.00 F = 0.00**

Courses graded numerically, should be converted to alpha grades based on the school's official conversion policy.

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TAN/BROWN

These fields are also automatically calculated. The formula uses the USAD accepted cut off GPA's to identify the lowest division in which the student may compete. Students can always compete in a higher division, but may NOT compete in a lower division. *The division indicated by YES is the lowest division in which this student may compete in Academic Decathlon.*

Academic Decathlon Level =	Honor	No	Calculated GPA= Total Points/Total Hours
	Scholastic	No	
	Varsity	Varsity	

USAD GPA CALCULATION TRAINING: This is a Print Preview for the GPA Calculation Sample Student Worksheet. Your final sheets should look very similar when you're ready to print them. There will NOT be any of the colored shading on the cells of the actual worksheet except when you see grey shading in the SAMPLE.

School **Sample High School** Grade **11**
 Student's Name **Smith** **Caleb**

COURSES		GRADE	POINTS*	CREDIT HOURS	TOTAL POINTS
FALL	Year: 2020				
English 10		A	4.00	1/2	2.000
Pre-Calculus		B+	3.00	1/2	1.500
World History		B	3.00	1/2	1.500
Honors Physics		B+	3.00	1/2	1.500
Spanish II		B-	3.00	1/2	1.500
SPRING	Year: 2021				
English 10		B+	3.00	1/2	1.500
Pre-Calculus		C+	2.00	1/2	1.000
World History		B-	3.00	1/2	1.500
Honors Physics		A-	4.00	1/2	2.000
Spanish II		C+	2.00	1/2	1.000
SPRING YEAR: 2021		N/A			
TOTALS =			30.00	5.00	15.000
Calculated GPA =				3.000	
Academic Decathlon Level =		HONOR	NO	CALCULATED GPA = Total Points/Total Hours	
		SCHOLASTIC	NO		
		VARSITY	YES		

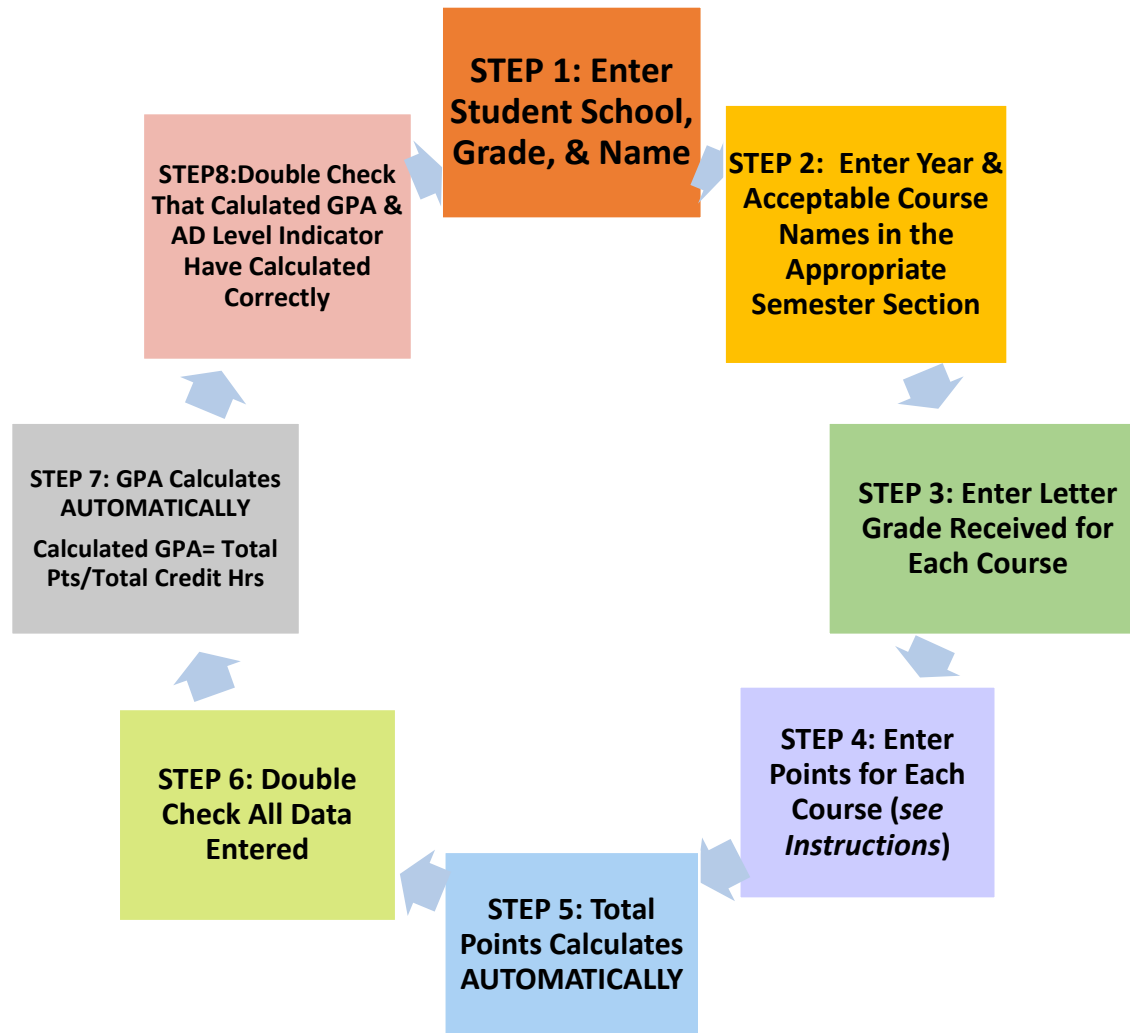
This is the screen you'll see when you're working in the GPA Calculation file. The Excel screen should look very similar, though the menu bar at the top will be different. **CREATE A NEW SHEET FOR EACH TEAM MEMBER!**



**United States Academic Decathlon
GPA Calculation Worksheet 2021-22**

School				Grade	
Student's Name					TOTAL POINTS = Points x Credit Hours
	Last Name		First Name		
COURSES	GRADE	POINTS*	CREDIT HOURS	TOTAL POINTS	
FALL Year:					
					0.000
					0.000
					0.000
					0.000
					0.000
					0.000
SPRING Year:					
					0.000
					0.000
					0.000
					0.000
					0.000
					0.000
SUMMER Year:					
					0.000
					0.000
		TOTALS =	0.00	0.000	0.000
			Calculated GPA =	#DIV/0!	
		HONOR	#DIV/0!	CALCULATED GPA = Total Points/Total Hours	
Academic Decathlon Level =		SCHOLASTIC	#DIV/0!		
		VARSITY	#DIV/0!		
<p>*POINTS: A+, A, A- = 4.00 B+, B, B- = 3.00 C+, C, C- = 2.00 D+, D, D- = 1.00 F = 0.00 <i>Courses graded numerically, should be converted to alpha grades based on the school's official conversion policy.</i></p>					

GPA CALCULATION PROCESS AT-A-GLANCE



QUESTIONS?

- Contact your State Director if you have questions regarding use of the USAD GPA Calculation Worksheet.
- If your State Director is unable to answer your question(s), he/she will contact USAD for an answer or clarification and get back to you as quickly as possible.
- Please be sure to read the worksheet instructions carefully!