



United States Academic Pentathlon® National Finals, Omaha, NE May 18-19, 2018

TO: Academic Pentathlon State Champions

FROM: U.S. Academic Pentathlon®

Congratulations on achieving the honor of representing your state at the U.S. Academic Pentathlon 2018 National Finals in Omaha, Nebraska. USAP staff and volunteers in Nebraska are working hard to make this a very enjoyable competition. All registration documents and competition information are included with this document.

The 2018 National Finals will have the following components:

- 1. On-site competition** – Each state is eligible to send two teams to the competition in Nebraska. Teams must have competed and won in their state competition as either an all-8th grade team, all-7th grade team, or a combined team. Combined teams will compete at the level of the highest student on the team. **The National Champions will be awarded to the highest scoring 8th grade team and the highest scoring 7th grade team competing in NE.** Additionally, individual students are also eligible to compete at the competition in Omaha.
- 2. Online competition** – All pentathlon teams not competing in NE, are eligible to compete in the online competition regardless of how they placed in their state. The following forms will indicate if you need to submit them if you are an online team. Recognition will be given to students scoring in the top three for each event per academic level, top three overall per academic level, and the top three schools based on team scoring standards. Like the on-site competition, individual students are eligible to compete.

Registration and training will be at the Courtyard Omaha-La Vista Conference Center on Thursday evening, May 17, 2018. Testing events will begin on Friday, May 18, 2018, with objective tests beginning at 8:30 a.m. The Awards Banquet will be on Saturday, May 19, 2018.

All forms and payments **MUST** be received by **May 1, 2018**. ALL FORMS MUST BE TYPED OR PRINTED LEGIBLY. Names of students will appear on all documentation as they appear on the Team Verification form. No name corrections will be made after May 8, 2018.

NOTE: Be advised that it is very important for teams to comply with the deadlines so that preparation for the competition can be done in a timely manner.

HOTEL ACCOMMODATIONS: This year's host hotel is the **Courtyard Omaha-La Vista Conference Center**, 12560 Westport Parkway La Vista, NE 68128. Students will stay in double rooms, there must be at least one chaperone for every 15 students. The cost is \$125/night plus tax. **Please use the following link to make your reservations.**

[Book your group rate for United States Academic Pentathlon](#)

Reservations must be made by May 1, 2018. Each team will be responsible for payment of their rooms and other incidentals. All team keys and room assignments will be given to the coach upon check-in.

TRANSPORTATION: Courtyard Omaha-La Vista is approximately 13 miles from the Eppley Airfield Omaha Airport. Teams are responsible for their own transportation to and from the airport. Complimentary on-site parking is available at the Courtyard Omaha-La Vista.

REGISTRATION & IDENTIFICATION:

On-site competition: There is a \$400.00 registration fee per on-site team and must be paid prior to the competition. Individual competitors will have a \$100.00 registration fee and must be paid prior to the competition. These fees will cover three meals for all team members and one coach, awards banquet and competition fees. All on-site testing will be held in the Windsor IV Ballroom at the Omaha-La Vista Conference Center.

Online competition: There is a \$200.00 registration fee per online team and must be paid prior to the competition. Individual competitors will have a \$50 registration fee and must be paid prior to the competition. These fees will cover your competition fees for test administration and essay scoring.

On-site teams **MUST** check in your team on Thursday, May 17, from 6:30 pm to 7:30 pm or Friday, May 18, from 7-8 am in the **Grand Foyer**. Teams arriving before Friday, May 18, **SHOULD** plan to check in Thursday evening to leave the later times for teams arriving on Friday; teams that do not check in early may be asked to wait until other teams have checked in. **The official USAP identification badge (issued to students upon registration) must be worn at all times during competition times.** COACHES MUST CARRY MEDICAL RELEASE FORMS FOR TEAM MEMBERS AT ALL TIMES.

MEALS: Breakfast will be provided for up to nine team members and one coach on Friday and Saturday morning. Dinner will follow the Super Quiz event and will be provided for up to nine team members and one coach. Team tickets will be provided to you in your registration packet when you check in. You will be provided with one complimentary coach ticket in addition to participant tickets corresponding with the number on your official roster for the Friday and Saturday morning breakfasts and Friday night dinner. All team meal tickets **MUST** be picked up during registration by the team coach. The breakfast or dinner charge for each additional coach/guest is \$25.00 per meal. Tickets must be presented for all meals; lost tickets will not be replaced. See additional meal form #10 for extra coaches, students, or guests. Teams are responsible for all other meals and snacks. Lunch on Friday afternoon will be available for purchase from the Alamo Cinema. Students will have the opportunity to dine in the movie theater while they wait for the film Spider-man: Homecoming to begin. Please see form #19 for more details.

ESSAY: The essay for both on-site and online competitions will take place online prior to the competition in Omaha, NE. This event will be held April 26, 2018, the testing window will be open from 7:00 a.m.-7:00 p.m. Central Daylight time. You will need to reserve a computer lab at your school, library, or other venue. An administrator (not the team coach) will need to oversee the online competition. **Internet Explorer and Google Chrome are the only browsers that may be used for the Essay and online testing. Please contact your school's IT department and make sure the following address is on the school's "safe" list: <https://usad.enlyght.com>.**

ONLINE TESTING: Online testing will be held at the same time as the on-site testing on Friday, May 18, 2018, between 9:00 a.m. and 12:30 p.m. CDT. You will need to reserve a computer lab at your school, library, or other venue. An administrator (not the team coach) will need to oversee the online competition. Please refer to the Competition Schedule for test and break times. **Internet Explorer and Google Chrome are the only browsers that may be used for the Essay and online testing. Please contact your school's IT department and make sure the following address is on the school's "safe" list: <https://usad.enlyght.com>.**

SCORE RESULTS: Scores will **NOT** be posted during the competition. Coaches will receive their unofficial team results and the overall report at the conclusion of the Awards Banquet. All other reports will be emailed to the head coach of each team. Official results will be posted following the event on the USAD website. If your team

has an early departure, contact Amy Magnuson at amy@usad.org for information regarding your score report. Please remember to give us your email address on the Team Registration Form #2.

AWARDS BANQUET: The Awards Banquet will be held in the Windsor IV-X Ballroom. There will be assigned seating for all attendees. Up to nine team members and one coach may be seated together at the team table. Tickets will be available for pickup during registration. You will be provided with one coach ticket in addition to participant tickets corresponding with the number on your official roster. Banquet tickets for additional coaches may be purchased using the **Guest Meal Reservation Form #10**. All parents and other visitors from your state who are planning to attend the banquet should make their reservations using this same **Guest Meal Reservation Form**. The cost is \$25.00 per person. The banquet is a breakfast buffet with options for vegetarians.

DRESS: Publicity pictures, news coverage, and video productions are commonplace at U.S. Academic Pentathlon events. Participants and coaches are expected to dress in good taste and in accordance with the Code of Conduct. (A copy is included in this packet.) The average weather in Omaha in May is between 50-70°.

STUDENT BEHAVIOR: All participants are expected to demonstrate behavior that is appropriate for U.S. Academic Pentathlon events and in keeping with the U.S. Academic Pentathlon Code of Conduct. Coaches are the official chaperones for the team members at all activities and are directly responsible for supervision of the behavior of their team members at all times. All students are expected to read and understand the Code of Conduct and take responsibility for their own behavior to help avoid any unpleasant incidents that may mar the success of the event or negatively affect the representation of your school and community. Teams and pentathletes should be aware that the failure of any member of the team to adhere to the policies and procedures listed in the Code of Conduct may result in the disqualification of the delinquent student's participation and/or the entire team, and the student and/or team runs the risk of being sent home at the pentathlete's or team's expense.

SPECIAL NEEDS: If there are team members who have special needs (including alternative diets) requiring special arrangements at the hotel, please notify U.S. Academic Pentathlon of this by including this information on the **Special Needs Form** that is a part of this National Finals packet. However, no extra time will be allowed for any segment of testing. Students with allergies are responsible for attending to proper care for their allergies.

The checklist below is provided to assist you with managing forms as they are completed.

All Forms are to be RECEIVED by May 1, 2018

ON-SITE COMPETITION

Completed	FORM	Mail or submit online to:
	Pentathlon Team Registration Form	USAP – pentathlon@usad.org
	Transcripts along with USAD GPA Forms if not already provided	USAP – pentathlon@usad.org
	Student Registration and Parent Permission	USAP – pentathlon@usad.org
	Pronunciation form	USAP – pentathlon@usad.org
	Special Needs Form	USAP – pentathlon@usad.org
	T-Shirt Order Form/Payment	USAP – pentathlon@usad.org
	Guest Meal Reservation Form/Payment	USAP – pentathlon@usad.org
	Press Release Form	USAP – pentathlon@usad.org

ONLINE COMPETITION

Completed	FORM	Mail or submit online to:
	Pentathlon Team Registration Form	USAP – pentathlon@usad.org
	Transcripts along with USAD GPA Forms if not already provided	USAP – pentathlon@usad.org
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	T-Shirt Order Form/Payment	USAP – pentathlon@usad.org
	Press Release Form	USAP – pentathlon@usad.org

The USAD Executive Board, the USAP staff, and the volunteers and sponsors from our host state look forward to seeing you in Omaha, on May 17-19, 2018. We are confident that you will have an enjoyable Academic Pentathlon experience. **NOTE: ALL OF THE ABOVE INFORMATION IS SUBJECT TO CHANGE. PLEASE REVIEW ALL INFORMATION GIVEN TO YOU AT CHECK IN AS TIMES AND ROOMS MAY CHANGE.**